



Childhaven Nursery School Job Description for Nursery Teacher

Grade: Main Pay Scale (according to School Teachers' Pay and Conditions) 1 year fixed-term contract

Hours: 3 days a week or 0.66 FTE (to include PPA)

Line Manager: Head Teacher

The roles and responsibilities outlined in this post are covered by the latest School Teachers' Pay and Conditions Document.

Main Purpose of the Role

- Be responsible for the welfare, development and education of 2 to 4 year-old children
- Contribute to the development of our caring inclusive school and community, where there is equality of opportunity regardless of race, culture, gender or disability
- Build partnerships with our families to support the development, progress and attainment of their children
- Work effectively alongside other professionals in an open and caring manner
- Maintain the positive ethos and core values of our school, both inside and outside the classroom
- Develop own professionalism to ensure all Teacher Standards are met to a high standard
- Lead high quality learning in the school as part of a wider staff team, working independently when the Headteacher is off site

Duties

- Ensure that planning, preparation, observation, assessment and reporting systems meet the requirements of the EYFS, and record children's learning needs and achievements
- Have high expectations of all children and work to make sure no child is left behind due to disadvantage
- Make appropriate educational provision for all children with support from the SEND Co-ordinator and other specialist advisors
- Maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school
- Support children in becoming sociable, well behaved members of our school community, in accordance with the school's behaviour policy
- Develop a Key person role which fosters each child's attachment and self-esteem and establishes relationships with their families which are based on warmth and mutual respect
- Create an enticing, stimulating and exciting learning environment inside and outside, responsive to children's learning needs, by arranging for resources, equipment and materials to be available in such a way that they are easily accessible and will encourage the children to become independent learners and creative thinkers
- Work proactively to engage families in their child's learning, establishing excellent relationships between school and home, to promote the best possible progress and outcomes for each child
- Communicate and liaise with staff at all levels as required and manage other adults or volunteers both in liaison with, and independently of the Headteacher.
- Work with all staff to ensure all aspects of the EYFS Statutory Welfare requirements are fully met
- Attend and participate in meetings which relate to the school's management, curriculum, administration or organisation
- Alongside the other teachers and Head Teacher be responsible for developing and refining the Early Years curriculum
- Ensure that the school's policies and procedures are promoted in everyday practice
- Join in with appraisal procedures and use this to develop personal and professional effectiveness
- Contribute and engage positively with continuous professional development