



Childhaven Community Nursery School
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Co-Head Teachers - Mrs Claire Curtis BA(Hons) PGCE & Mrs Kathryn Firth BSc (Hons) PGCE, MEd in Early Childhood Education

Dear parents

We would like to introduce ourselves as the Co-Headteachers here at Childhaven Nursery School. We are looking forward to welcoming you and your family in September!

Your key person will be

Your start date at nursery will be:

Normally, we would offer you a home visit before your child starts nursery. However, due to strict new risk assessments in light of COVID-19 we are unable to do this at the moment.

What we would like to do is to offer you the chance to bring your child to look around nursery together.

We are able to offer this on **Wednesday 26th August**. Please email us on admin@childhaven.n-yorks.sch.uk as soon as possible to arrange a convenient time. We will come down to meet you and let you in at the **LONDESBOROUGH ROAD** entrance.. This must be 1 parent only and we will ask you to socially distance from any other parents who might also be looking around or waiting outside the building. It should only take half an hour at the most, but will give you the chance to meet us and look around together. This will be important as your child settles into nursery as we are currently unable to have parents inside the building in September when the other children start nursery.

We will also be offering you the chance to come and meet your keyperson and tell us anything at all about your child that will help us to make them feel secure and settled. This will take place in our nursery garden on **Tuesday 8th September**. We can be very flexible around timings on this day and your key person will ring you on **Monday 7th September** to see what time you would like to come. You will need to bring with you the paperwork that is enclosed in this pack.

Your key person will talk to you about how you want to manage the transition and you can build up to your full nursery hours to suit your child.



We realise that having no parents in the building is going to be quite daunting for some children starting nursery for the very first time. We are more than happy for the children's first sessions to be very short. Although initial separations might be difficult, we find that children usually quickly settle when they get busy playing. You will be send photographs of your child at nursery via our parent app (see below) and you are always welcome to telephone to see how your child is doing. Please also rest assured that we will still provide the emotional support that children need at this time.

Drop off and collection arrangements in September

1 parent will need to drop children off at the **LONDESBOROUGH ROAD** entrance to nursery

- Morning drop off is an open window from **830am – 9am**.
- Afternoon drop off is an open window from **1230pm – 1245pm**.

Please be prepared for this to take a little time if there is a queue. We respectfully ask families to **socially distance** and markings will be available outside nursery to support this;

- Children will be welcomed at the door by nursery staff and taken through into nursery. Hands will be washed as children enter nursery.
- **NO TOYS** will be allowed into nursery, but any special comforters that are needed could be placed inside your child's own bag, which should also contain spare clothes and changing items.
- Packed lunch boxes are allowed and must be clearly labelled with your child's name
- At the end of the session, children will be ready and brought back to the same door. Hands will be washed before children leave nursery.

Please can only **1 parent** collect their child and also respect the social distancing measures that we have in place. Again, this may take a little while, so please be patient with us.

- The door will be open at the end of the morning session between 1120am – 1130am
- The door will be open at the end of the afternoon session between 320pm – 330pm

Your sessions

You have been allocated the sessions that you requested. Should you require any additional sessions please telephone nursery and Donna will be happy to help you. Donna will also answer all your queries with regard to nursery funding.

Keeping safe

We are working in very unusual times and we have had to put a few measures in place to ensure that nursery is as safe as possible for you and your family. Please rest assured that we are implementing the following measures;

- Changes to drop off and collection of children from nursery, including restricting parental access to the building (as above)
- Enhanced cleaning of shared spaces, resources and touch-points throughout the day
- Enhanced hand washing and hygiene routines
- Maximising the use of our outdoor space during nursery sessions and also at lunchtimes

Parent app

Please find attached to this letter information about joining our electronic tracking system, EExAT. We will use this to communicate with you about what your child has been doing at nursery and will send you pictures. It would be lovely if you could send us some pictures in of your child at home so that we have them ready for when they start. Maybe a photo of them with a favourite toy, members of the family or pets? These will be great talking points as children start. **PLEASE REGISTER AND ADD SOME PHOTOGRAPHS BEFORE 17TH AUGUST AS UNFORTUNATELY CODES EXPIRE IF UNUSED WITHIN A MONTH.**

Your new starter pack

Please fill in all forms as accurately as possible. We need to make sure we have up to date email addresses and emergency contacts for all children at all times.

Please bring this information with you on Tuesday 8th September when you come to meet your key person. You can also email us as admin@childhaven.n-yorks.sch.uk with any future changes to your information.

Please also join our secure nursery facebook page (search for 'Childhaven nursery parents' group) where updates may be posted over the summer, and where we will share nursery news from September.

COVID-19

PLEASE ENSURE THAT IF YOUR CHILD OR ANYONE IN YOUR FAMILY IS UNWELL WITH COVID SYMPTOMS THAT YOU INFORM US ASAP. THEY MUST NOT COME INTO NURSERY. SYMPTOMS ARE

- **FEVER**
- **NEW CONTINUOUS COUGH**
- **LOSS OR CHANGE IN SENSE OF SMELL OR TASTE**

We also need to make parents aware of the following;

Due to the age of the children that we care for, we are not going to expect children to socially distance themselves from each other or from our staff. Our usual levels of care will be provided and children's emotional well-being is a high priority. Tears will be wiped and cuddles are part of what we do.

If we have a positive case of COVID-19 in our school community, there may be a period of school closure. As always, we will follow Public Health England advice. **IT IS VERY IMPORTANT THAT ALL CONTACT DETAILS AND EMERGENCY CONTACTS ARE UP TO DATE.**

We send very best wishes for a happy, healthy and safe summer.

Mrs Curtis, Mrs Firth and the team at Childhaven

Instructions for joining our online app:

1. Go to www.eexat.com
2. Click on 'register as a parent'
3. You will need to enter your email address and choose a password and security information
4. You will then need to enter your child's unique code (attached)
5. Click on register
6. You can then use the app to add some photographs ready for us to look at with your child when they start in September.

PLEASE REGISTER AND ADD SOME PHOTOGRAPHS BEFORE 17TH AUGUST AS UNFORTUNATELY CODES EXPIRE IF UNUSED WITHIN A MONTH.

PLEASE KEEP YOUR SECURITY INFORMATION SAFE SO THAT YOU CAN LOG ON IN THE FUTURE



Please join us! Please search for 'Childhaven Nursery School Parents' Group and we will add you. Please let us know if you do not have access to facebook – we will try to make sure you don't miss anything!